

Scrambled Seating Procedure

One easy way to achieve a scrambled exam (producing the required seating chart) is to utilize the room seating arrangements that are available from the Faculty. As an example, assume the FDA auditorium is one of the rooms to be used and it is appropriate to engage the seating plan for 140 students. Using the class list, all that needs to be done is to copy-paste the first 140 names in the list into the assigned seat spaces and print the list for posting outside the exam room a few minutes before the exam starts. Obviously any other necessary rooms would have their seating assigned by the same process.

This procedure takes very little time and the result is *much* better than just letting people sit wherever they wish and then having the awkward time of moving certain individuals to a wider separation.