



MINUTES OF MEETING

Doc. #: CGPSMoM\_2020.09.14

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Jean-Benoit Charron and seconded Nancy Czerniak to adopt the agenda.

Motion carried.

- 2.0 Approval of previous Minutes of Meeting CGPSMoM\_2020.05.25  
 Motion was made by Nancy Czerniak and seconded by Stephanie Chevalier to approve the minutes of the meeting held on Monday, May 25, 2020. Motion carried.

Business Arising

- 3.0 Welcoming remarks and CGPS mandate (2020/2021)

Dean Nalbantoglu welcomed members and provided an overview of the CGPS mandate for 2020/2021, noting the role of Council members in helping to develop and approve regulations, guidelines and policies, participate in strategic planning to enhance graduate education and approve proposals for the creation of new graduate programs. Dean Nalbantoglu emphasized the importance of attending all Council meetings in order to ensure an efficient program approval process and encouraged members to communicate GPS plans for the coming year to their respective faculties.

For Approval

- 4.0 New Graduate Programs None

Dean Nalbantoglu updated Council members on the status of Ph.D. ad hoc programs that have come through Council in the last few years, confirming that the Ph.D. in Kinesiology Sciences, Ph.D. in Mental Health and Ph.D. in Urban Planning Policy, and Design have been approved at the Ministry level. We have also been informed that the Ph.D. in Oral Health Sciences has been approved informally; however, we are awaiting an official letter from the Ministry.

In terms of new programs, Dean Nalbantoglu confirmed that the M.Sc. in Sustainability in Engineering, M.Sc. in Translational Biomedical Engineering and Ph.D. in Health Sciences Education are currently at the first stage of government approval with the (Bureau de Coopération Interuniversitaire).

- 5.0 Major Revisions to Graduate Programs None

Dean Nalbantoglu explained that the Ministry approved a new funding formula last year, they have requested that all Master's Thesis programs have the same credit weight (credits). In response to the Ministry's request, GPS has standardized over 20 Master's Thesis programs by decreasing the credit weight of the thesis component as the Ministry only requires 18 thesis credit



MINUTES OF MEETING

Doc. #: CGPSMoM\_2020.09.14

COUNCIL OF GRADUATE AND POSTDOCTORAL STUDIES (CGPS)

Meeting held via Zoom

Date: Monday, September 14, 2020

Time: 3:00p.m. to 4:30 p.m.

For Information

- 6.0 For Information:
- 6.1 Minor/Moderate Revisions and Program Retirement [including CGPSRPTP\_2020.09.14 Low Enrolment/Obsolete].

Program proposals are available upon request.

- 6.2 CGPS Annual Report: Graduate Programs and Policies Approve CGPSRPT\_20192020 at Council (20192020)

The Annual Report was shared for information. There was no further discussion.

Councilors' forum

None

Dean Nalbantoglu encouraged members to propose topics for discussion for future meetings.

Other Business

- 7.0 Graduate education priorities of GPS for the new academic year

Dean Nalbantoglu provided an overview of initiatives being developed at GPS.

In terms of programs, the Faculty of Arts is working on developing a few interdisciplinary M.A.'s in order to exploit areas of expertise in different domains. Council members can expect to see these new programs coming to CGPS for approval around December or January.

In the past few years, myProgress was launched as a way of tracking



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Dean Nalbantoglu discussed the launch of the Individual Development Plan (IDP), an initiative aimed at getting doctoral students to reflect on what they want to do academically, professionally and personally from the very beginning of their studies. The IDP helps students set goals and develop the skills to achieve those goals and programming is offered through myProgress. The Individual Development Plan will be discussed in further detail at next month's CGPS meeting on October 19, 2020.

### CGPS questions:

A Council member inquired whether GPDs would receive a notification in myProgress when documents need to be approved. Dean Nalbantoglu responded that GPCs are in the system on a regular basis, they have been instructed to notify GPDs when there are documents that require approval.

A Council member asked how students are prompted to upload their documents to myProgress. Dean Nalbantoglu explained that students get automatic notifications which are sent out six weeks before and six weeks after the due date of a milestone. Although notifications were turned off during the beginning of the Covid pandemic, they have been turned back on since September 1.

A Council member asked for clarification regarding the GPCs and GPDs ability to see examiners' reports in myProgress. Dean Nalbantoglu



Date: Monday, September 14, 2020

Q*	Name	Faculty/Departement	Present	Regrets	Absent
1	Cecily Hilsdale	Arts	X		
2	Eran Shor	Arts	X		
3	Griet Vankeerberghen	Arts	X		
4	Robert Funnell	Medicine	X		
5	Isabelle Gelinias	Medicine	X		
6	Nathalie Lamarche-Vane	Medicine	X		
7					

\*Q = quorum (40%) = 10 on 25 members - Article 6.3.1 from Statutes of McGill University.  
An ex-officio member is not counted in calculating the quorum, but he/she has the right to vote. - Robert's Rules of C