

# Research Progress Tracking Form

Instructions: This form must be completed in a face-to-face meeting between graduate students and their supervisor(s). At the request of the student or the supervisor(s), additional staff members may be invited to participate (for MEng students: a designate of the Graduate Program Director; for PhD students: a member of the student's supervisory committee).

Students complete the form within the first 3 months of initial registration and annually thereafter. PhD students complete the form, 1) following the preliminary meeting of the student and supervisory committee, 2) following 701, 702 and 703 and 3) subsequently. For all students, in the case of an unsatisfactory progress report, a follow-up progress tracking report must be completed not sooner than 4 months and not later than 6 months after the unsatisfactory report.

In cases where the student has missed an established progress report deadline and has not r



